

NATIONAL MAINTENANCE AGREEMENTS POLICY COMMITTEE, INC.

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Impartial Secretary/CEO
Stephen R. Lindauer

The following constitutes an official action of the National Maintenance Agreements Policy Committee, Inc.:

Bulletin No. XXVI – 1 * National Maintenance Agreement

Subject: Article XXVI – Reporting Requirements / Administrative Fees

Unreported Work Hours Compliance Procedure

The Committee has determined to take action regarding a contractor's failure to report work hours under the National Maintenance Agreements (NMAs) as required under NMA Article XXVI – Reporting Requirements / Administrative Fees.

Conclusion

All signatory contractors will be audited annually on February 1st by the NMAPC administrative office to ascertain if NMA work hours have been reported for each approved Site Extension Request (SER) from the previous calendar year (January 1st – December 31st). Any contractor found to have outstanding SERs, where no action has been taken to report work hours, will receive an automated e-mail that will provide notification of the violation and an advisement to report work hours by the end of February.

On March 1st of each year contractors with outstanding SERs from the previous calendar year will be prohibited from requesting new SERs until corrective action is taken to report work hours on all outstanding SERs. An automated e-mail notification regarding such will be issued to the contractors' Primary Contact and any other employee that submitted an SER during the previous calendar year, and will outline all outstanding SERs. In addition, all delinquent contractors will have their nmapc.org landing page updated with a message informing them of their delinquent status along with information on how to remedy the situation. Delinquent contractors will also be prohibited from requesting to become signatory to other International Unions' NMAs until corrective action is taken to report work hours on all outstanding SERs. Once a contractor reports work hours on all outstanding SERs they will be reinstated with full SER and signatory request access.

Stephen R. Lindauer
Impartial Secretary/CEO



October 31, 2018

APPROVED

Re: NMAPC Meeting of 10-31-18